

OGC Has Reviewed

ASSA-DD/S  
Rm 7D10  
Hqs

20 July 1962

Office of General Counsel  
7D09, Hqs

The Comptroller has reviewed the retention periods for certain confidential funds records. He has pointed out, however, that the suggested disposal schedule is applicable to the requirements of his office only and may not satisfy the needs of other Agency components.

Request the concurrence or comments of your Office in the proposed schedule as indicated by penciled notations on Attachment A.

10 Aug 62

Note for the Record:

Checked on status of this paper.

I understand that Mr. [REDACTED] is handling this.  
p.

25X1A9a

29 Aug 62

25X1A9a Checked again with Mr. [REDACTED]'s secretary, who indicated action is not complete, and

[REDACTED]  
Assistant SSA-DD/S

25X1A9a suggested we check again with Mr. [REDACTED] when he returns from lv approx 4 Sept. Attachments

25X1A9a 14 Sept 62 - Per Mr. [REDACTED] secretary, he still has this paper. (No indication of status was given)  
4 Oct 62 - Received fr OGC.

Forwarded following attachments:

1. Routing Slip fr ExO/OP [REDACTED] to ASSA-DD/S, dtd 19 July 62, w/comments 25X1A9a
2. Orig of Memo for Record dtd 9 July 62, subj: Records Disposal, by ASSA-DD/S 25X1A9a
3. cc of DD/S Action Memo dtd 27 Feb 62, subj: Records Disposal, by EA-DD/S (DD/S 62-0790) 25X1A9a
4. Transmittal Slip for Mr. [REDACTED], 19 June 62
5. Routing Slip dtd 12 June for Mr. [REDACTED] w/Attached file as follows:  
Memo dtd 12 Apr 62 for EA-DD/S fr Deputy Comptroller, subj: Records Disposal; w/attached: Memo dtd 13 Nov 61 for DCI, thru DD/S, fr Comptroller, subj: Retention and Disposition Program for Confidential Funds Financial Documents; Schedule (DD/S 61-4400)

☒ UNCLASSIFIED

☐ INTERNAL  
USE ONLY

☐ CONFIDENTIAL

☒ SECRET

Approved For Release 2002/01/22 : CIA-RDP68-00440R000200310009-7

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

ASSA-DD/S  
Rm 7D10  
Hqs

NO.

62-1636

DATE

20 July 1962

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Office of General Counsel  
7D09, Hqs.

RECEIVED

FORWARDED

3

Det  
62

15/100

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Request the concurrence or comments of your Office in the proposed schedule as indicated by pencilled notations on Attachment A.

3. SSA-DDS  
7D10 Hqs.

OGC

30 Det 12/15/62

25X1A9a

Acting SSA-DDS

OGC would have no objection

to reductions herein including  
pencilled changes.

Office of General Counsel

25X1A9a

FORM 1 DEC 54 610 USE PREVIOUS EDITIONS

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